

POSITION DESCRIPTION

TITLE: Set Up / Molding Technician
DEPARTMENT: Operations, Molding
REPORTS TO: Shift Foreman / Plant Manager

OVERALL ROLE:

This position is responsible for molding parts in accordance with internal and external customer requirements. This includes machine set up, auxiliary equipment set up, and process parameter input. Additional responsibilities include maintaining a neat and orderly work area in accordance with 5S standards, and adhering to safety policies. This position must be able to work from verbal and written instructions as well as utilize company production software programs from computer terminals.

The Set Up / Molding Technician position is divided into three classifications based on skill set and responsibility, beginning with the "C" level and progressing through to an "A" level.

ESSENTIAL RESPONSIBILITIES:

The following responsibilities are based on these level/classifications; each level is also responsible for all aspects of the levels beneath them.

Level C

- Complete B level training curriculum during level C
- Perform mold, set up, and color changes to meet production demands
- Set molding process parameters with the assistance of a foreman, supervisor, A or B level molding technician
- Monitor production for accuracy and efficiency and work with quality inspectors to identify defects
- Perform material handler duties as assigned

Level B

- Complete A level training curriculum during level B
- Set molding process parameters to ensure part quality
- Troubleshoot process, machine, and auxiliary equipment problems and make necessary changes to ensure quality and reduce downtime
- Learn new technology as it is brought to manufacturing
- Works with Supervisor and/or Lead Molding Technician to identify ways to improve productivity and reduce scrap, defects, etc

Level A

- Work with quality inspectors to identify defects and make good decisions relative to process changes
- Ability to sample new and existing molds
- Keeps current with new technology in molding, auxiliary equipment, robots, etc
- Promote safety by abiding by all related policies and procedures and set a good example for others
- Helps maintain 5S and cleanliness in the Plant by doing assigned cleaning tasks and set a good example for others
- Potential to assume responsibilities of supervisor or foremen in their absence

QUALIFICATIONS:

- Minimum education of High School diploma or G.E.D. certificate
- Strong mechanical aptitude
- Must be able to successfully complete the “C” level Molding Technician training requirements
- Must be able to lift 55 pounds on a semi-regular basis
- Must be able to stand / walk for an entire eight hour shift
- Proficient in reading / writing English
- Computer proficient

DISCLAIMER:

This description should not be construed to contain every function/responsibility that may be required to be performed by an incumbent in this job. Incumbents are required to perform other related functions as assigned.